



The Arc of Gaston County is pleased to announce our **2020 Operation Santa Program** to assist adults with developmental disabilities in our community during Christmas.

**To be eligible for this program you MUST:** *Be age 18 years or older, be a Gaston County resident, and have a medical diagnosis of Intellectual or Developmental Disability*

## **INSTRUCTIONS:**

- **DEADLINE:** Completed forms are due **no later than Friday, 11/20** and will be accepted by mail, fax, or scan/email to The Arc office (see bottom of form). If we have not contacted you to confirm receipt of your application within 3 business days, please follow up with our office.
- **REQUEST FORMS:** Forms are on the back of this page. Please complete the entire form and be as detailed as possible. (\*\*\*\*If Section 1 is not fully completed, the applicant will not be considered for assistance).

### **SECTION 1 - ALL questions must be completed**

- Specific Diagnosis: list basic terms (Down Syndrome, Autism, etc); no medical terms/codes
- Developmental/Functional Age:  
"person is 45 but is on a 7 year old level"

### **SECTIONS 2 & 2-A**

- List the applicant's TOP 3 NEEDED & TOP 3 WANTED items
- List specific sizes, likes, etc. and circle details where needed
  - EXAMPLE -- Pants: Ladies Large or 12/14  
(Elastic Waist)/Buttons/Zippers)
  - If there is an item a person really needs, please explain at the bottom of the form

\*\*\*\*\* We will do our very best to get the items listed or something similar based on store availability as well as our budget. While we usually cannot purchase every item on each list, we will make every effort to provide both needs and wants for each person \*\*\*\*\*

We are very thankful to offer this program to adults with developmental disabilities in our community. Please contact The Arc office with any questions.

Sincerely,

Sara Osborne, Director

704-861-1036/arcgaston@gmail.com



# OPERATION SANTA REQUEST

## **SECTION 1 - ALL QUESTIONS MUST be completed for this applicant to be considered for assistance.**

1. Name of person in need: \_\_\_\_\_ Address: \_\_\_\_\_

Phone or Email: \_\_\_\_\_ Age: \_\_\_\_\_ Race: \_\_\_\_\_ Gender: M F

Specific Diagnosis: (diagnosis name, not medical code) \_\_\_\_\_

Developmental/Functional Age: (ex. - age 35 but is on 7 year old level) \_\_\_\_\_

2. Name of person completing form: \_\_\_\_\_ Relationship to above person: \_\_\_\_\_

Address/Phone/Email: (if different than above) \_\_\_\_\_

Explain why assistance is needed: \_\_\_\_\_

List other organizations you are requesting assistance from: \_\_\_\_\_

## **SECTION 2 - Please provide ideas for your Top 3 Needs and Wants. We will try to purchase items listed below or similar items based on availability and our budget. Please be specific/circle details that apply.**

### **TOP 3 NEEDED ITEMS:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

### **TOP 3 WANTED ITEMS:**

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

### **SECTION 2-A LIST SIZES OR DETAILS ABOUT YOUR TOP 3 NEEDS & WANTS – circle details that apply:**

·Pants \_\_\_\_\_ (Elastic Waist/Buttons/Zippers) ·Shirt \_\_\_\_\_ (Pullover/Buttons) ·Socks \_\_\_\_\_ (Tall/Footies)

·Shoes \_\_\_\_\_ (Laced/Velcro/Slip on) ·Undergarments \_\_\_\_\_ (boxer, brief, bikini) ·Favorite color \_\_\_\_\_

·Personal Items (Hairbrush, Shampoo, Conditioner, Deodorant, Lotion, Toothbrush, Toothpaste, Soap) — specific brand needed) \_\_\_\_\_

·Favorite Team/Theme \_\_\_\_\_ ·Winter Items (Coat/Hat/Scarf/Gloves) \_\_\_\_\_

·Jewelry \_\_\_\_\_ (Clip on earrings/Pierced ears) ·Perfume/Cologne \_\_\_\_\_

·Toys (Cars, Dolls, Pull String/Manipulatives, Musical, Puzzles/# of pieces, Books, Coloring, Games, Balls, etc.) \_\_\_\_\_

**OTHER IDEAS FOR NEEDS/WANTS:** \_\_\_\_\_

**Please return the completed form to The Arc of Gaston County by Friday, November 20, 2020**

Email to: [opsanta@gastoncountycastle.org](mailto:opsanta@gastoncountycastle.org) Fax to: 704-864-9464 Mail to: 200 E. Franklin Blvd. Gastonia, NC 28052

\*\* Contact The Arc office with any questions at 704-861-1036 or [arcgaston@gmail.com](mailto:arcgaston@gmail.com) \*\*