



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

**Thank you for your interest in serving with
The Arc of Gaston County at Kamp Kaleidoscope**

Instructions:

- Please read the entire Staff Application, print, and COMPLETE EACH SECTION.
(feel free to email us with any questions)
 - All of the information asked for or required on this application is pertinent to the staff position and working with people with developmental disabilities.
 - A letter of recommendation is encouraged *(this does not replace personal references)*
- Application deadline is April 19, 2024
 - Submit your application by mailing it to our office **OR** you may scan all pages and email us *(details listed on last page)*

****** Applications will NOT be accepted if they are incomplete OR
are received after the deadline ******

Sincerely,

Sara Osborne, Arc Director
arcgaston@gmail.com



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

First Name

Middle Name

Last Name

Social Security Number

If applicable: Maiden Name

Name(s) from previous marriage(s)

Residence & Mailing Address: _____

County of Residence: _____ Primary contact number(s): _____

Current Professional Status: _____

Professional Societies Memberships: _____

EDUCATION- Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 GED College: 1 2 3 4 Graduate School: 1 2 3 4

Name, Location, Dates of Attendance, and Type of Degree Received:

High School: _____

College: _____

Graduate School: _____

WORK HISTORY-Including Military Service (List **all** employment with **most recent first**; use additional paper if needed)

(If employment includes schools, please list name of school system AND the name of the school you work(ed) in)

1. Employer: _____ Address: _____

Dates Employed: _____ Part-Time/Full-Time: _____ Salary: _____

Supervisor's Name/Contact Number: _____

May we contact? ☐ Yes ☐ No Reason for leaving: _____

Job Title and Duties: _____

2. Employer: _____ Address: _____

Dates Employed: _____ Part-Time/Full-Time: _____ Salary: _____

Supervisor's Name/Contact Number: _____

May we contact? ☐ Yes ☐ No Reason for leaving: _____

Job Title and Duties: _____



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

WORK HISTORY (Continued)

3. Employer: _____ Address: _____
Dates Employed: _____ Part-Time/Full-Time: _____ Salary: _____
Supervisor's Name/Contact Number: _____
May we contact? ____ Yes ____ No Reason for leaving: _____
Job Title and Duties: _____

PERSONAL REFERENCES:

1. _____
2. _____
3. _____

Please respond to all the questions below. If one does not apply to you, answer "N/A". If you answer "Yes" to a question, please explain fully - use additional paper if necessary.

- Have you ever been convicted of any offense against the law other than minor traffic violations? ____ yes ____ no
- Have you had any moving violations on your driver's license within the last 3 years? ____ yes ____ no ____ N/A
- Have you ever had any action against your professional license, including restrictions, limitations, denial, revocation, suspension, or cancellation in any state? ____ yes ____ no ____ N/A
- Have you ever had your professional liability coverage restricted, limited, denied, or non-renewed? ____ yes ____ no ____ N/A
- Has any hospital, HMO, Mental Health Clinic, or other health/human services agency ever limited, denied, or revoked your professional privileges, or allowed you to resign in order to avoid potential for such actions? ____ yes ____ no ____ N/A

I certify that I have given true, accurate, and complete information related to all questions. I authorize educational institutions, associations, registration and licensing boards, and other to furnish whatever detail is available concerning my qualifications. I authorized investigation of all statements made in this application and understand that false information or failure to disclose information may be grounds for rejection of my application; disciplinary action or dismissal if employed; and/or criminal action. I give my permission to conduct Criminal Background Checks, Healthcare Registry Check and reference checks, initially and as-needed. I also agree to provide, or assist as needed in obtaining, any such information. I understand that this is an alcohol/drug/smoke free work environment and that any Lobbying is strictly prohibited. I agree to immediately report to the company any infraction of any Federal, State, or Local Law and to disclose any action taken in regards to my certifications/licenses that are not reported on this application. I understand that dismissal of employment shall be mandatory if I choose not to fully cooperate with these statements or if fraudulent disclosures are discovered.

Signature of Applicant

Date



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

STAFF FULL NAME: _____

DATE OF BIRTH: _____ SOCIAL SECURITY #: _____ DL #: _____

ALL CONTACT NUMBERS (home, work, cell) _____

PARENT / GUARDIAN & CONTACT NUMBERS: _____

IN CASE OF EMERGENCY:

STAFF'S PHYSICIAN: _____

PHYSICIAN'S PHONE NUMBER: _____

INSURANCE INFORMATION (Company Name & Policy No.) _____

HEALTH/MEDICAL HISTORY (include any food/medical allergies): _____

OTHER CONTACT THAN LISTED ABOVE? YES / NO

IF SO, LIST NAME, PHONE # & RELATIONSHIP TO THE STAFF:

This form as well as staff's application form will be on site at all times. Please list any additional information you would like us to know not included in either form: _____

I give permission for the above staff person to receive emergency care, if needed, while at Kamp Kaleidoscope. I understand an effort will be made to contact the parent or guardian as well as the staff's physician. If effort is unsuccessful, I give permission to the physician selected by the Kamp Kaleidoscope personnel to seek appropriate medical needs for the staff named above.

SIGNATURE

DATE



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

PERMISSION FOR PHOTOS:

I give permission for Kamp Kaleidoscope Staff members, Arc Board members, and Arc Director to take pictures of the aforementioned staff to be used in the promotion of the kamp.

SIGNATURE

DATE

ASSURANCE OF CONFIDENTIALITY AGREEMENT

I AGREE TO PROTECT ALL RIGHT ASSOCIATED WITH KAMP KALEIDOSCOPE AND ALL OF IT'S PARTNERS (The Arc of Gaston County, First ARP Church, City of Gastonia, Gaston County Parks & Rec, Police Municipalities, Schiele Museum, Gaston County Library, other partners), INCLUDING, BUT NOT LIMITED TO CONTACT WITH ANY CONSUMERS SERVED BY KAMP KALEIDOSCOPE. I SHALL HOLD CONFIDENTIAL ALL INFORMATION AND NOT DIVULGE SUCH INFORMATION TO UNAUTHORIZED PERSONS.

I ACKNOWLEDGE THAT I HAVE HAD THE OPPORTUNITY TO ASK QUESTIONS AND UNDERSTAND THE PROVISIONS OF ALL REQUIREMENTS INCLUDING CIVIL PENALTIES AND/OR DISCIPLINARY ACTION FOR UNAUTHORIZED RELEASE OR DISCLOSURE OF CONFIDENTIAL INFORMATION. I HAVE READY ACCESS TO THIS INFORMATION THROUGH KAMP KALEIDOSCOPE PERSONNEL.

SIGNATURE: _____ DATE: _____

BELOW IS FOR ARC STAFF ONLY

I ACKNOWLEDGE THAT CONFIDENTIALITY INFORMATION HAS BEEN PROVIDED AND EXPLAINED TO THE ABOVE INDIVIDUAL.

NAME & TITLE: _____
Member of The Arc's Kamp Kaleidoscope Committee

SIGNATURE: _____ DATE: _____



KAMP KALEIDOSCOPE 2024

STAFF APPLICATION

APPLICATION DEADLINE: APRIL 19, 2024

Please return the completed application to The Arc office **no later than April 19, 2024** by email scan or postal mail (both are listed below). A letter of recommendation from a teacher, professor, employer, etc. would certainly be beneficial in this process. The Kamp Kaleidoscope planning committee will review all applications and may be contacting you for a phone and/or personal interview. The committee will make a decision by May 3, 2024 and will notify all applicants.

For those who are chosen, there will be **mandatory staff training** about 10-14 days before Kamp begins. We will send the staff details accordingly.

Thank you for your interest in our organization as we continue to promote and support the special citizens of Gaston County.

Please return your completed application to:

Mail to:

**The Arc of Gaston County
Attn: Kamp Kaleidoscope
200 East Franklin Blvd.
Gastonia, NC 28052**

OR

Scan & Email to:

arcgaston@gmail.com

Subject: 24 Staff App

***documents must be fully completed,
neat, and legible***

Contact The Arc with any questions:

704-861-1036/arcgaston@gmail.com